

**Hardin County 911 Service Board Meeting.
MINUTES: 05-21-2019 at 1800hrs.**

Hardin County Courthouse, Eldora Iowa

**County – Dave McDaniel
B.J. Hoffman**

Ackley - Pat Daggs

Alden - Jeff Fiscus

Buckeye -

Eldora – Dave Dunn

Hubbard –Randy Smuck

Iowa Falls – Wade Harken

Gene Newgaard

New Providence – Terry Beare

Radcliffe - Ben Krause, Taylor Roll

Steamboat Rock –

Union – Andy Clemons

Whitten – Bill Lott

County Emergency Management – Thomas Craighton

Board Secretary- Bryce Knudsen

Guests:

Scott Williams – New Providence Fire

Nick Whitmore – HCSO

Aaron Budwig

Item 1:

Meeting to order - Dave McDaniel

Item 2:

Moved to approve agenda – Dave McDaniel

Motion – Terry Beare

Second – Gene Newgaard

Voice vote, all ayes, carries.

Item 3:

Moved to approve March 19. 2019 Meeting Minutes – Dave McDaniel

Motion – Pat Daggs

Second – Ben Krause

Voice vote, all ayes, carries.

Item 4:

Dave McDaniel approached the Board and questioned the need to approve the pager/radio reimbursement grants since the Board had approved the grants and the monies have been budgeted. Dave McDaniel suggested that if the agency meets the criteria for the grant monies that the Board

should not have to approve every request and that the requests and invoices for payment just need to be forwarded to the Board Secretary for processing.

Present and discuss grant request for pager/radio reimbursement for Union.

Bryce Knudsen presented invoices from R Comm wireless for one Motorola Minitor 6 pager and two Motorola M5 pager batteries purchased for The Union Fire Department in the amount of \$524.00 and one Motorola Minitor 6 pager purchased for Union EMS in the amount of \$468.00. The total for both invoices presented was \$992.00

Dave McDaniel asked for a motion to approve.

Motion – Ben Krause

Second – Randy Smuck

Voice vote, all ayes, motion carries.

Item 5:

Present and discuss grant request for pager/radio reimbursement for Radcliffe Fire and Radcliffe Ambulance.

Bryce Knudsen presented invoices from R Comm wireless for two Motorola VF264 Portable Radios for Radcliffe Ambulance in the amount of \$800.00.

Ben Krause advised that Radcliffe Ambulance will possibly be purchasing two water proof speaker/microphones 100.00 each (which is also on the invoice/estimate as optional equipment) making the total \$1000.00.

Dave McDaniel asked for a motion to approve.

Motion – Randy Smuck

Second – Bill Lott

Voice vote, all ayes, motion carries.

Bryce Knudsen presented invoices from R Comm wireless for two Swiss Phone Quad Pagers and chargers for the Radcliffe Fire Department in the amount of \$876.00.

A motion to approve was made by Pat Daggs.

Second – Dave Dunn

Voice vote, all ayes, motion carries.

Item 6:

Present and discuss grant request for pager/radio reimbursement for Hubbard Fire.

Hubbard Fire Department did not submit their grant request for approval.

No action taken until Hubbard Fire Department meets the requirements and submits their grant request to the Board Secretary.

Item 7:

Request by the New Providence Fire Department to apply for any left-over money from the Emergency Communication Equipment Grants.

The Board discussed the request for The New Providence Fire Departments request for an additional \$1000.00 in left over Emergency Communication Equipment Grant monies to purchase additional emergency communications equipment.

Ben Krause made a motion to approve an additional \$1000.00 to the New Providence Fire Department in left over Emergency Communications Equipment Grant Money.

Second – B.J. Hoffman

Voice vote, all ayes, motion carries.

Item 8:

Request by Nick Whitmore to discuss with possible action on costs in relation to the Hubbard Communications Tower.

Nick Whitmore updated the Board on the process of obtaining land for the new tower site at a cost of \$2000.00.

Nick advised that he sent an email to Blake DeRouchey asking if 911 Surcharge Funds could be used to purchase land. Nick advised that he received an email back from Blake which states, “911 Surcharge funds cannot be used towards payments on buildings which is clear cut in chapter 34A, however 34A is silent regarding Boards ability to own land and spend surcharge funding towards the land. Capital expenditures are allowed in the use of surcharge and one could argue that land is a capital expenditure. As long as you don’t use surcharge funds for building costs you are firmly in and undefined area of the code.” Nick advised that he believes that was Blake’s State way of saying we are good.

Nick asked the Board to approve \$2000.00 for the purchase of the land. Nick further advised that there is a small building that needs to be constructed on the land to house equipment for the tower and he has asked the County Board of Supervisors to provide funding for the building.

The Board further discussed the purchase of the land.

Ben Krause motioned to approve \$2000.00 to purchase the land.

Second – B.J. Hoffman

Dave McDaniel asked if there was any other further discussion.

B.J. Hoffman advised that he was asked by Supervisor Granzow to ask the Board if there would be any way that this commission would like to entertain some kind of offer from Faust family to purchase something right behind the County Shed. B.J. also presented some concerns about nearby railroad

property and the running of utilities to the new tower site. B.J. also suggested at looking into a prebuilt type of building for the housing of the equipment for the communications tower.

The Board further discussed the requests.

Dave McDaniel advised that we have a motion and a second and asked if there was any further discussion on the \$2000 acquisition.

There was no further discussion and voice vote was taken on motion.

Voice Vote, all ayes, motion carries.

Nick then advised that The City of Hubbard requires a building permit for any structure. Nick advised that he has created the building permit and it is all filled out and as part of it a he came up with a calculated fee of \$105.00 for the cost of the building permit.

B.J. Hoffman made a motion to give Nick Whitmore the authority to submit the building permit with the dollar amount of \$120.00 to the City of Hubbard for the tower project.

Second – Terry Beare

Dave McDaniel asked if there was any further discussion.

A question was raised if the City of Hubbard had to approve this project. Nick advised that they do. A question was raised if there would be any objections on the project. Nick advised that yes there probably would be. Nick advised that he has planned the tower at 180 feet instead of 200 feet so the tower does not have to be lit. Nick advised he has done everything he can possibly do in the design of the tower to make it as comfortable as possible for the citizens and to limit any objections.

The matter was further discussed by the Board and it was suggested to approach the Hubbard City Council about the project to get their approval prior to purchasing the land. Nick advised that once he submits the building permit, he can get on the Hubbard City Council agenda to ask for approval to go ahead with the tower project.

Dave McDaniel then advised that we have a motion and a second for the \$120.00 and asked if there was any further discussion.

There was no further discussion and voice vote was taken on motion.

Voice Vote, all ayes, motion carries.

Item 9:

Other business to come before the board.

Nick Whitmore advised they would have technicians in Ackley tomorrow to make repairs up there.

Bryce Knudsen updated the Board on the instillation of the new TIP Paging Radio at the Iowa Falls Police Department. The new TIP Paging radio has been installed, tested and is working properly.

Bryce also updated the Board on the instillation of the new 911 Mapping System in Iowa Falls. Bryce advised that GeoComm will begin remote instillation of the new 911 mapping software on Thursday 05-23-19.

The Board was also updated on the current budget and remaining expenditures for the fiscal year.

Dave McDaniel discussed and presented information on the EMS as an essential service that was discussed at the County EMS Meeting. Dave also discussed the resolution that the County Board of Supervisors passed to form a task force/advisory council to look at making EMS and essential service in Hardin County.

Item 10:

Set next meeting date. – Dave McDaniel

Next meeting date June 18, 2019 at 6 p.m.

Motion – Ben Krause

Second – Bill Lott

Voice vote, all ayes, motion carries.

Item 11:

Motion to adjourn – Terry Beare

Second – Randy Smuck

Voice vote, all ayes, carries.

Meeting adjourned.

This Hardin County 911 Board meeting was recorded and the recording is on file with the Hardin County 911 Board Secretary.